

# QUALITYstarsNY Participation Process

## Step 1: Application & Readiness

- Create your Organization Profile in the Aspire Registry and instruct your staff to join Aspire
- Add classroom and employment info to your Aspire Organization Profile
- Submit an intent-to-apply form at [qualitystarsny.org](http://qualitystarsny.org) or attend a recruitment session
- Submit the QUALITYstarsNY application

Application  
& Readiness

Selection &  
Orientation

## Step 2: Selection & Orientation

- Your program is selected to participate in QUALITYstarsNY
- Your program is paired with a Quality Improvement Specialist (QI Specialist)
- Meet with your QI Specialist for an Orientation Session
- Sign and upload QUALITYstarsNY Participant Agreement

Standards  
Inventory

Provisional  
Rating

Active  
Rating

Quality  
Improvement  
Plan

## Step 4: Provisional Rating

- Rating team reviews your Standards Inventory and issues Provisional Rating
- 3-5 Star Provisional Rating: ERS assessment will be conducted by independent observation team
- 1-2 Star Provisional Rating: will become Active Rating

## Step 3: Standards Inventory

Partner with your QI Specialist over 6 weeks to:

- Review the QUALITYstarsNY Program Standards and identify which Standards your program meets
- Gather and upload evidence for your Standards Inventory
- Submit your Standards Inventory

## Step 5: Active Rating

- Your program is issued your 1-5 Star Active Rating, which is effective for 3 years

Continuous  
Quality  
Improvement

## Step 6: Quality Improvement Plan

- Partner with your QI Specialist to create quality improvement goals and action items for your program's Quality Improvement Plan (QIP)

## Step 7: Continuous Quality Improvement

- Meet regularly with your QI Specialist to work toward your QIP goals
- Access resources, trainings, and materials to improve your program!